



**ADMINISTRATIVE SERVICES DEPARTMENT
MEMORANDUM**

TO: ADAM PIRRIE, CITY MANAGER

FROM: JAMIE COSTANZA, DEPUTY CITY CLERK

DATE: JANUARY 15, 2025

SUBJECT: SUMMARY OF THE JANUARY 14, 2025 REGULAR CITY COUNCIL MEETING

The following is a summary of City Council action from the regular meeting held on January 14, 2025.

COUNCIL ITEM

1. Appointment and Confirmation of Local and Regional Councilmember Appointments and Adoption of a Resolution Designating a Governing Board Member and Voting Alternate to the San Gabriel Valley Council of Governments Joint Powers Authority
Unanimously voted to:
 - A. Confirm various Councilmember appointments to local and regional committees, boards, and organizations; and
 - B. Adopt a resolution appointing Councilmember Reece Governing Board Member and Councilmember Stark Voting Alternate to the San Gabriel Valley Council of Governments Joint Powers Authority.AYES – 5, NOES – 0

CONSENT CALENDAR

2. Adoption of Resolutions Approving the City Warrant Register
Unanimously voted to adopt resolutions approving the City warrant register dated December 19, 2024, and January 2, 2025. (AYES – 5, NOES – 0)
3. City Council Minutes of December 10, 2024 (Regular)
Unanimously voted to approve the regular City Council meeting minutes of December 10, 2024. (AYES – 5, NOES – 0)
4. Award of Contracts to Data Climb, LLC and Tyler Technologies, Inc. for Implementation of the Enterprise Resource Planning (ERP) Financial Management Software Solution (Funding Source: General Fund, Technology Fund and American Rescue Plan Act Fund)
Unanimously voted to:
 - A. Authorize the City Manager to enter into a contract with Data Climb, LLC in the amount of \$255,108 for project management support services related to the ERP Implementation Project;
 - B. Authorize the City Manager to enter into a contract with Tyler Technologies, Inc. in the amount of \$900,666 for a comprehensive Enterprise Resource Planning (ERP) Financial System; and
 - C. Appropriate \$96,000 from the unassigned General Fund balance to fund a portion of the ERP Implementation Project.(AYES – 5, NOES – 0)

5. Approval of a Transfer Agreement Between the City of Claremont and the Los Angeles County Flood Control District, Agreement No. 2024MP16, Safe, Clean Water Program – Municipal Program (Funding Source: Measure W Fund)
Unanimously voted to authorize the City Manager to execute a Transfer Agreement between the City of Claremont and the Los Angeles County Flood Control District, Agreement No. 2024MP16 for the Safe, Clean Water Program - Municipal Program (Measure W). (AYES – 5, NOES – 0)

6. Authorization to Enter Into an Agreement with Tunnelworks Services, Inc. for Storm Drain Repair Services (Funding Source: Drainage Fund)
Unanimously voted to:
 - A. Authorize the City Manager to execute an agreement with Tunnelworks Services, Inc. in the amount of \$44,600 for storm drain repairs; and
 - B. Appropriate \$44,600 from the Drainage Fund to fully fund the agreement.(AYES – 5, NOES – 0)

7. Authorization to Amend the Existing Professional Services Agreement with TJKM Transportation Consultants to Expand the Scope of Work and Appropriate Additional Funds for the Development of a Citywide Street Sign Program (Funding Source: General Fund)
Unanimously voted to:
 - A. Authorize the City Manager to execute an amendment to the existing agreement with TJKM Transportation Consultants, increasing compensation by \$65,000 for a total contract amount of \$303,193.56; and
 - B. Appropriate \$65,000 from the unassigned General Fund balance to fund the agreement.(AYES – 5, NOES – 0)

PUBLIC HEARING

8. Resolution Declaring Results of Majority Protest Proceedings to Renew the Claremont Tourism Business Improvement District (Funding Source: General Fund)
Unanimously voted to adopt a resolution declaring results of the majority protest proceedings and renewing the Claremont Tourism Business Improvement District (CTBID). (AYES – 5, NOES – 0)