



**ADMINISTRATIVE SERVICES DEPARTMENT
MEMORANDUM**

TO: ADAM PIRRIE, CITY MANAGER

FROM: JAMIE COSTANZA, DEPUTY CITY CLERK

DATE: DECEMBER 11, 2024

SUBJECT: SUMMARY OF THE DECEMBER 10, 2024 REGULAR CITY COUNCIL MEETING

The following is a summary of City Council action from the regular meeting held on December 10, 2024.

COUNCIL ITEMS

1. Declaration of the Results of the November 5, 2024 General Municipal Election for a City Councilmember in District 1 and in District 5
Unanimously voted to adopt a resolution reciting the fact of the General Municipal Election held on November 5, 2024, declaring the result and such other matters as provided by law. (AYES – 5, NOES – 0)
2. Administration of the Oath of Office to Newly Re-Elected City Councilmembers Corey Calaycay, District 1; and Silvano “Sal” Medina, District 5
The oath of office was administered to newly re-elected Claremont City Councilmembers Corey Calaycay and Silvano “Sal” Medina.
3. Appointment of a Mayor and Mayor Pro Tempore/Vice Mayor for the Upcoming Year
Unanimously voted to adopt a resolution appointing Councilmember Calaycay as Mayor, and Councilmember Stark as Mayor Pro Tempore/Vice Mayor. (AYES – 5, NOES – 0)

CONSENT CALENDAR

4. Adoption of a Resolution Approving the City Warrant Register
Unanimously voted to adopt a resolution approving the City warrant register dated December 5, 2024. (AYES – 5, NOES – 0)
5. City Council Minutes of November 26, 2024 (Regular)
Unanimously voted to approve the regular City Council meeting minutes of November 26, 2024. (AYES – 5, NOES – 0)
6. Approval of the Recognized Obligation Payment Schedule (ROPS) of the Dissolved Claremont Redevelopment Agency for the Period of July 1, 2025 Through June 30, 2026 and the Administrative Budget for the Period of July 1, 2025 Through June 30, 2026 (Funding Source: Successor Agency Funds)
Unanimously voted to adopt a resolution approving the Recognized Obligation Payment Schedule (ROPS) payment schedule for the period July 1, 2025 through June 30, 2026 and approving the Successor Agency Administrative Budget for the period of July 1, 2025 through June 30, 2026. (AYES – 5, NOES – 0)

7. Award of Contracts to DuraTech, Federal Signal, and Motorola Solutions for Vehicle and Equipment Purchases (Funding Source: Motor Fleet Fund)
Unanimously voted to
 - A. Authorize the City Manager to enter into a contract with DuraTech in the amount of \$79,942.89 for patrol fleet laptops and equipment;
 - B. Authorize the City Manager to enter into a contract with Federal Signal in the amount of \$76,622.84 for patrol vehicle lighting and push bumpers; and
 - C. Authorize the City Manager to enter into a contract with Motorola Solutions, Inc. in the amount of \$113,403.69 for vehicle video systems.(AYES – 5, NOES – 0)

8. Acceptance of Public Improvements and Release of Subdivision Improvement Bonds and Cash Deposits for Final Tract Map No. 73078 for a Thirty-Unit Condominium Project Located on the Northwest Corner of Indian Hill Boulevard and Foothill Boulevard. Applicant – Claremont Condo Development, L.P.
Unanimously voted to accept and approve the public improvements and release the applicable improvement bonds and cash deposits for Final Tract Map No. 73078.
(AYES – 5, NOES – 0)

9. Historical Property (Mills Act) Agreement #24-MA01, Between the City of Claremont and Natalie and Isaac Kelly, Property Owners of 1195 Berkeley Avenue
Unanimously voted to:
 - A. Approve a Historic Property (Mills Act) Agreement between the City of Claremont and Natalie and Isaac Kelly, property owners of 1195 Berkeley Avenue; and
 - B. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).(AYES – 5, NOES – 0)

10. Historical Property (Mills Act) Agreement #24-MA02, Between the City of Claremont and Adam Byrnes, Property Owner of 487 Harrison Avenue
Unanimously voted to:
 - A. Approve a Historic Property (Mills Act) Agreement between the City of Claremont and Adam Byrnes, property owner of 487 Harrison Avenue; and
 - B. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).(AYES – 5, NOES – 0)

11. Appropriation from the Equipment and Facility Revolving Reserve to Address Deferred Park Maintenance Items and Authorization to Enter Into an Agreement with Excel Landscape Maintenance for Replenishment of Engineered Wood Fiber at City Parks (Funding Source: General Fund)
Unanimously voted to:
 - A. Appropriate \$100,000 from the Equipment and Facility Revolving Account to fund the cost of the improvements described in the staff report; and
 - B. Authorize the City Manager to enter into an agreement with Excel Landscape in an amount not to exceed \$63,000 for the replenishing of engineered wood fiber at City parks.(AYES – 5, NOES – 0)

12. Award of Contract to Pineda General Construction, Inc. for the Blaisdell Community Center Kitchen Remodel Project (Funding Source: General Capital Projects Fund)
Unanimously voted to:
- A. Award a contract to Pineda General Construction, Inc. in the amount of \$109,595 for the Blaisdell Community Center Kitchen Remodel Project and authorize a ten percent contingency in the amount of \$10,959, for a total amount not to exceed \$120,554, and authorize the City Manager to execute the agreement;
 - B. Authorize the City Manager to enter into an agreement with Lotus Construction Group in the amount of \$7,000 for project management services;
 - C. Appropriate \$127,554 from the General Capital Projects Fund to fully fund the Blaisdell Community Center Kitchen Remodel Project; and
 - D. Authorize acceptance of \$127,554 from the Claremont Senior Foundation, Inc. to reimburse the City for the total cost of the project.
- (AYES – 5, NOES – 0)

ADMINISTRATIVE ITEM

13. Public Testimony on the Renewal of the Claremont Tourism Business Improvement District (Funding Source: General Fund)
An opportunity to provide public testimony was offered on the renewal of the Claremont Tourism Business Improvement District and levy of assessments. There were no requests to speak.