

CLAREMONT CITY COUNCIL

MEETING AGENDA

“We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community.”

City Council Chamber
225 Second Street
Claremont, CA 91711



Tuesday
June 13, 2023
6:30 PM

COUNCILMEMBERS

ED REECE
MAYOR

COREY CALAYCAY

JENNIFER STARK

SAL MEDINA

JED LEANO

Meetings are open to the public for in-person attendance or remotely via Zoom. Should Zoom be disrupted, the in-person meeting will continue unless one or more Councilmembers are attending the meeting remotely pursuant to Assembly Bill 2449.

To participate in the meeting via Zoom, download Zoom on any phone or computer device cut and paste the following link into your browser to access and participate in the live City Council meeting at 6:30 p.m.: <https://zoom.us/j/256208090> or to only listen from the phone dial (213)338-8477, Webinar ID: 256 208 090.

Public comment may be provided by one of the following methods. Each speaker will be given up to four minutes to provide their comment.

OPTION 1: IN-PERSON LIVE COMMENTS – When the item you wish to speak to is announced, please proceed to the speaker’s podium one by one. Do not form a line in the center aisle.

OPTION 2: E-MAIL – Public comments may be sent via email to the City Clerk’s office at sdesautels@ci.claremont.ca.us and jcostanza@ci.claremont.ca.us. All emails will be distributed to the City Council and imaged into the record of the meeting.

OPTION 3: MAIL – Public comments may be mailed to Claremont City Hall, Attn: City Clerk’s Office, PO Box 880, Claremont, CA 91711. All comments received via mail will be distributed to the City Council and imaged into the record of the meeting.

OPTION 4: TELEPHONICALLY – Members of the public wanting to address the City Council telephonically are requested to inform the Claremont City Clerk’s office no later than 3:00 p.m. on the day of the meeting. The Claremont City Clerk’s office can be reached at (909) 399-5461 or (909) 399-5463. You will be called during consideration of the item you are interested in.

OPTION 5: REMOTE LIVE COMMENTS – Through Zoom, if you wish to speak, you may virtually select the "raise hand" button, which can be seen by the City Clerk. If you are dialing in by telephone and wish to speak, please push *9. This will "raise your hand".

The meeting will not be live streamed through Granicus as the meeting will be live streamed through Zoom instead. The recorded meeting will be uploaded to the City website and preserved.

CALL TO ORDER THE MEETING OF THE CITY COUNCIL

REMOTE PARTICIPATION REQUEST PURSUANT TO ASSEMBLY BILL 2449

If a member of the legislative body is attending pursuant to Assembly Bill 2449 and Zoom is disrupted, the meeting will be suspended until Zoom can be restored.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

CLOSED SESSION REPORT

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

Announcement:

Claremont Helen Renwick Library Update

Staff Introduction:

Melissa Sanabria, Community Improvement/Building Division Administrative Assistant

FEDERAL HOLIDAYS AND OBSERVANCES

Holidays This Month and Upcoming

Juneteenth, June 19th

MAYOR AND COUNCIL

Council Items

Council Assignment Reports

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: www.ci.claremont.ca.us/government/city-council/city-council-assignments-and-appointments.

CITY MANAGER REPORT

PUBLIC COMMENT

The Council has set aside this time for persons in the audience who wish to comment on items that ARE NOT LISTED ON THIS AGENDA, but are within the jurisdiction of the City Council. Members of the audience will later have the opportunity to address the City Council regarding ALL OTHER ITEMS ON THE AGENDA at the time the Council considers those items.

At this time the Council will take public comment for 30 minutes. Public Comment will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

The Council requests, but does not require, speakers to identify themselves. When you come up to speak, please state your name unless you wish to remain anonymous. Each speaker will be allowed four (4) continuous minutes.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The City Council or one or more Commissions and/or Committees have previously considered most of the items on the consent calendar. The Council may act on these items by one motion following public comment.

Only Councilmembers may pull an item from the consent calendar for discussion.

The City Council will waive reading of resolutions and ordinances. Each resolution and ordinance will be numbered following Council approval.

Now is the time for those in the audience to comment on the consent calendar. Each speaker will be allowed four (4) continuous minutes to comment on items on the consent calendar.

1. ADOPTION OF RESOLUTIONS APPROVING THE CITY WARRANT REGISTER

Recommendation:

Staff recommends that the City Council:

A. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated May 25, 2023; and

B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated June 8, 2023.

Attachment(s):

Resolution Approving City Warrant Register Dated May 25, 2023

Resolution Approving City Warrant Register Dated June 8, 2023

2. CITY COUNCIL MINUTES OF MAY 23, 2023 (REGULAR)

Recommendation: Staff recommends that the City Council approve the regular City Council meeting minutes of May 23, 2023.

Attachment(s): Draft Regular Meeting Minutes of May 23, 2023

3. AWARD OF CONTRACT TO WEST COAST ARBORISTS, INC. FOR URBAN FOREST MAINTENANCE SERVICES (FUNDING SOURCE: LANDSCAPE AND LIGHTING DISTRICT FUND)

Recommendation: Staff recommends that the City Council award a contract to West Coast Arborists, Inc. for urban forest maintenance services and authorize the City Manager to enter into an agreement in an amount not to exceed \$716,100 annually for an initial contract term of three years with two optional one-year extensions.

4. AWARD OF CONTRACT TO DM CONTRACTING, INC. FOR THE CAHUILLA PARK WALKWAY REPAIR PROJECT (FUNDING SOURCE: MEASURE A FUNDS)

Recommendation: Staff recommends that the City Council:

- A. Award a contract to DM Contracting, Inc. in the amount of \$124,000 for the Cahuilla Park Walkway Repair Project and authorize the City Manager to enter into an agreement with DM Contracting, Inc. to complete the work; and
- B. Appropriate \$24,000 in Measure A funds to fully fund the Cahuilla Park Walkway Repair Project.

5. AWARD OF CONTRACT TO GARCON CONSTRUCTION FOR FIRST STREET TRANSIT IMPROVEMENTS AND APPROPRIATION OF FUNDING (FUNDING SOURCE: PROPOSITION A FUND)

Recommendation: Staff recommends that the City Council:

- A. Award a contract to Garcon Construction for Phase 1 Transit Improvements on First Street, and authorize the City Manager to enter into an agreement in the amount of \$490,857, authorizing \$215,536 for Alternate Bids A & B, and a ten percent contingency in the amount of \$70,639, for a total not-to-exceed amount of \$777,032;
- B. Authorize the City Manager to execute a Professional Services Agreement with Aragon Geotechnical Inc., for soils analysis and on-site compaction testing in the amount of \$9,527, and a ten percent contingency of \$953, for a total not-to-exceed amount of \$10,480;
- C. Authorize the City Manager to execute a Professional Services Agreement with Willdan Engineering for capital improvement inspection services in the amount of \$6,210, and a ten percent contingency in the amount of \$621, for a total not-to-exceed amount of \$6,831;
- D. Appropriate \$794,343 from the Proposition A Fund for Phase 1 Transit Improvements on First Street; and
- E. Find this item exempt from environmental review under the California Environmental Quality Act (CEQA).

6. ADOPTION OF A RESOLUTION AUTHORIZING PARTICIPATION IN THE LOS ANGELES COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEARS 2024-2026 (FUNDING SOURCE: COMMUNITY DEVELOPMENT BLOCK GRANT FUND)

Recommendation: Staff recommends that the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY PROGRAM.

Attachment(s): Resolution Approving Participation in the CDBG Program

7. AWARD OF CONTRACT TO TUNNELWORKS SERVICES, INC. FOR PHASE 5 OF THE SEWER REHABILITATION PROJECT (FUNDING SOURCE: SEWER FUND)

Recommendation: Staff recommends that the City Council:

A. Award a contract to Tunnelworks Services, Inc. and authorize the City Manager to enter into an agreement in the amount of \$297,990 for Phase 5 of the Sewer Rehabilitation Project, and authorize a project contingency of ten percent in the amount of \$29,799, for a total contract amount of \$327,789; and

B. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).

8. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH TOTER, INC. TO PURCHASE AUTOMATED REFUSE AND RECYCLING CONTAINERS (FUNDING SOURCE: SANITATION FUND)

Recommendation: Staff recommends that the City Council authorize the City Manager to enter into a two-year contract with Toter, Inc., with an optional one-year extension, for the purchase of automated trash and recycling containers in an amount not-to-exceed \$141,000 annually.

9. AWARD OF CONTRACT TO LOS ANGELES TRUCK CENTER, LLC FOR ONE CNG ROLL-OFF SANITATION TRUCK (FUNDING SOURCE: SANITATION FUND)

Recommendation: Staff recommends that the City Council award a contract to Los Angeles Truck Center, LLC to purchase one CNG roll-off sanitation truck and authorize the City Manager to enter into an agreement with Los Angeles Truck Center, LLC in an amount not to exceed \$342,645.80.

10. ADOPTION OF A RESOLUTION APPROVING A ONE-TIME MERIT AWARD FOR THE CITY MANAGER (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends that the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, APPROVING A MERIT AWARD FOR EXCELLENT CITY MANAGER PERFORMANCE.

Attachment(s): Resolution Approving a Merit Award

PUBLIC HEARING

Public Hearings will not begin before 7:00 p.m. Each speaker providing public comment will be allowed four (4) continuous minutes to speak, which cannot be delegated.

11. APPROVAL OF THE DISTRICT ENGINEER'S REPORT AND ADOPTION OF RESOLUTION AUTHORIZING THE 2023-24 LANDSCAPE AND LIGHTING DISTRICT ANNUAL ASSESSMENT OF \$212.19 PER ASSESSMENT UNIT (FUNDING SOURCE: LANDSCAPE AND LIGHTING DISTRICT FUND)

- Recommendation:** Staff recommends that the City Council:
- A. Open a public hearing, receive public comment, and close the public hearing;
 - B. Accept the Engineer's Report prepared by Willdan Financial Services; and
 - C. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, CONFIRMING A DIAGRAM AND ASSESSMENT, AND LEVYING THE ASSESSMENT FOR THE 2023/24 FISCAL YEAR IN CONNECTION WITH LANDSCAPE AND LIGHTING DISTRICT NO. LL001 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE.

- Attachment(s):** Engineer's Report
Resolution Confirming and Levying the 2023-24 LLD
Resolution 2023-16 - Authorizing the Preparation of the 2023-24 LLD
Resolution 2023-29 - Intent to Levy and Setting a Public Hearing Date
Excerpt from the 04-05-23 CHS Commission Meeting

ORDINANCE

12. AMENDMENT TO TITLE 5 OF THE CLAREMONT MUNICIPAL CODE REPEALING SECTION 5.52.100 TITLED "TERM OF PILOT PROGRAM" TO CONVERT THE EXISTING THREE-YEAR SHARED MOBILITY PROGRAM INTO A PERMANENT SHARED MOBILITY PROGRAM AND UPDATE REGARDING THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS BIKE SHARE PILOT PROGRAM

- Recommendation:** Staff recommends that the City Council:
- A. Introduce for first reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING AN AMENDMENT TO TITLE 5 OF THE CLAREMONT MUNICIPAL CODE REPEALING SECTION 5.52.100 TITLED "TERM OF PILOT PROGRAM" TO CONVERT THE EXISTING THREE-YEAR SHARED MOBILITY PILOT PROGRAM INTO A PERMANENT SHARED MOBILITY PROGRAM FOR THE SHARED MOBILITY SYSTEMS AND DEVICES, SUCH AS BICYCLES, E-BIKES, AND ELECTRIC SCOOTERS; and
 - B. Direct staff to continue to work with the San Gabriel Valley Council of Governments on the implementation of its Bike Share Program in Claremont.

Attachment(s): Draft Shared Mobility Ordinance
Proposed Chapter 5.52 Shared Mobility Ordinance

ADMINISTRATIVE ITEM

13. AUTHORIZATION TO AMEND THE EXISTING PROFESSIONAL SERVICES AGREEMENT WITH CPS HR CONSULTING FOR DIVERSITY, EQUITY, AND INCLUSION PROGRAMMING AND CONSULTING SERVICES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends that the City Council:

- A. Receive an oral report from CPS HR Consulting on the findings of their diversity, equity, and inclusion evaluation; and
- B. Authorize the City Manager to amend the existing professional services agreement with CPS HR Consulting adding \$70,000 in additional compensation for a total not-to-exceed amount of \$112,150 to implement recommended improvements/trainings and conduct community outreach.

Attachment(s): DEI Evaluation

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

COMMISSIONS

One Architectural Commission Vacancy

One Planning Commission Vacancy

Various Upcoming End-of-Term Vacancies

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, JUNE 27, 2023, AT 6:30 P.M., IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items

LA County Public Works Update on Recent Storm and Stormwater Capture Activities

Appointment/Reappointment of Members to the Public Art Committee

City Warrant Register Dated June 22, 2023

Draft Regular City Council Meeting Minutes of June 13, 2023

Award of Contracts for Utility Box Art Installation

Adoption of Zero Emission Bus Rollout Plan

Second Reading and Adoption of Shared Mobility Ordinance

Agreement with Risha Engineering for Seismic and Engineering Services

Agreement for Crossing Guard Services

Resolution Authorizing TDA/STA Claims Submittal

Agreement with JLL for Economic Development Consultation Services
Amendment to Agreement with Houseal Lavigne for 6th Cycle Housing Element Services
Authorization to Upgrade Audio/Visual in Council Chamber and City Hall Citrus Room
Resolution Approving Delinquent Sanitation Account Liens
Citywide User Fee Study

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 207 HARVARD AVENUE, CLAREMONT, MONDAY THROUGH THURSDAY, 7 AM – 6 PM. SUBJECT MATERIALS WILL BE MADE AVAILABLE ON THE CITY WEBSITE AS SOON AS POSSIBLE - www.ci.claremont.ca.us. For more information, please call the City Clerk's Office at 909-399-5461.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON JUNE 8, 2023, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: June 14, 2023