

CITY GUIDELINES FOR PLACEMENT OF POLITICAL SIGNS

When placing political signs within the City of Claremont we ask that you observe the following guidelines:

- Signs should be no larger than 4 square feet (i.e. 2ft. x 2ft.).
- Signs that are placed on wood stakes or posts should have a height of no more than 4 feet.
- Do not place signs in public parks, school grounds, sidewalks, grass parkways, or street medians. The City codes prohibit the location of political signs on all public property. Signs found on public property or in the public rights-of-way will be removed by City staff.
- Do not attach signs to City trees, traffic signs, or utility poles.
- Prior to placing signs on private property, obtain an authorization to do so from the owner of the property.
- Be responsible for removing all signs within 10 days following elections.

Although it is recommended that signs be no larger than 4 square feet nor have a height of more than 4 feet, Claremont Municipal Code Chapter 18.015.030F states:

Such signs of no more than four square feet in area and four feet in height are encouraged. Signs of a maximum 16 square feet in area and, if freestanding, a maximum of six feet in height are permitted. More than one such sign is permitted per premises. Political signs may not be placed on public property or within public rights-of way.

DEPARTMENT OF TRANSPORTATIONDIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM

Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a scheduled election.
- B. Is placed no sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment or inconvenience to you and your supporters. Please share this information with those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (916) 654-6473.

Enclosure

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM



**STATEMENT OF RESPONSIBILITY FOR TEMPORARY
POLITICAL SIGNS**

Election Date: _____ June _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY:

Name: _____

Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY

DATE

Mail Statement of Responsibility to:

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