



General Qualifications and Conditions for Program Eligibility

I. Applicant Eligibility

1. Applicants must be at least 18 years of age and live in the City of Claremont.
2. Businesses, non-profit organizations, and government entities are not eligible for rebates.

II. Eligible E-Bikes

3. Electric bikes (E-bikes) must be NEW at time of purchase.
4. Class 1, 2, 3 e-bikes are eligible for rebates. E-bikes must have pedals to qualify for a rebate. Foot pegs do not qualify as pedals.
5. Children's electric bikes, or bikes advertised for children, are not eligible for rebates.
6. E-bikes that are purchased online must be shipped/delivered to an address located within the City of Claremont.

III. Application Process

7. Applicants must purchase an eligible electric bicycle **before** applying for a rebate. **Applicants must apply for a rebate within six months of the date listed on the e-bike sales receipt and prior to rebate fund exhaustion or program termination.** E-bikes must have been purchased on or after July 25, 2023.
8. Applicants must submit a photo of the sales receipt that includes the purchase date, purchase price, proof that CA sales tax was applied to the transaction, and the make and model name of the e-bike.
9. Applicants must provide proof of age in the form of a driver's license, state-issued ID, or passport.
10. Applicants must provide proof of City of Claremont residency by submitting a photo of recently dated official correspondence such as a utility bill, cell phone bill, pay stub, property tax statement, lease agreement, etc. that shows the applicant's name and home address. P.O. Boxes will not be accepted as proof of residency. If applicant is a student living in Claremont, they must submit verification of enrollment status such as a student ID card, transcript, report card, tuition receipts, etc.
11. Applicants must provide a complete IRS W-9 form through mail to PO Box 880, Claremont, CA 91711 or in person at Claremont City Hall.
12. Applicants will be required to participate in at least one post-rebate survey.

13. Applicants must pledge to maintain ownership and operation of the rebated e-bike for at least two years after purchase, barring any physical limitations (to applicant or e-bike) that may arise. The City will verify ownership of the e-bike at least every six months by requiring the recipient to take a photo of the e-bike with a recently date correspondence.
14. Applicants will be notified of their application status by email within seven days of submitting a rebate application. If approved for a rebate, checks (issued by City of Claremont) will be issued in the name of the applicant and mailed within 30 days or may be picked up at Claremont City Hall.
15. If a rebate applicant loses their rebate check and request a new one, a service fee of \$18 will be deducted from the replacement rebate check.
16. The City of Claremont reserves the right to deny a rebate to any individual deemed, in the City of Claremont's sole discretion, to be violating the terms, conditions, and restrictions of the Program.

III. About the Rebates

17. Limit: ONE rebate per adult (18+ years old) in a household.
18. Moderate Income rebates will be a 100% rebate for a new e-bike purchase up to \$1,000. Households must qualify as **moderate income or below** as defined by CalHCD. The City of Claremont will always use the current year's income limits provided by HUD in determining eligibility. Please refer to the below chart for the current moderate income limits by household.

Los Angeles County Moderate Income								
Household Size	1	2	3	4	5	6	7	8
Moderate Income	\$82,500	\$94,300	\$106,050	\$117,850	\$127,300	\$136,700	\$146,150	\$155,550

To supplement your application you will be required to provide one of the following documents for each adult member of your household:

- a. **Proof of enrollment in a public assistance program** such as:
 - City of Claremont Temporary Housing Stabilization and Relocation Program (Tiers 1 and 3)
 - Low Income Home Energy Assistance Program (LIHEAP)
 - Woman, Infants, and Children (WIC)
 - CalFresh/SNAP (Food Stamps)
 - CalWORKs (TANF)
 - Supplemental Security Income (SSI)
 - Medi-Cal for Families (Healthy Families A & B)
 - National School Lunch Program (NSLP)
 - Medicaid/Medi-Cal
- b. Tax document, such as a W-2, Tax Return, 1099-MISC, or other applicable tax document
 - Applicants should omit **social security numbers** when submitting tax documents.

- Applicants who can be claimed as a dependent must provide qualifying proof of total household income to qualify for a low-income rebate
- c. A copy of most recent pay stubs or similar documentation showing two months' or more of household's monthly income
 - d. Social Security or Social Security Disability Insurance statements or benefit letters.
19. If the purchase price of the e-bike is lower than the qualified rebate amount, participants will receive a rebate for the full purchase price.
 20. The purchase price (excluding sales tax) of the E-bike must be less than \$3,000 before any incentives are applied.
 21. Assembly fees, if offered, can be included in the total purchase price of the E-bike.
 22. City of Claremont E-Bike Rebates are subject to funding availability, \$50,000 will be available for moderate income rebates. Submission of a completed application will not guarantee issuance of a rebate. Rebates will be issued on a first-come first-served basis as applications are received, until funding is depleted or the Program changes. All incentives are final.

IV. User Responsibilities

23. **User Responsibility:** Owners of e-bikes who receive a City of Claremont E-Bike Rebate are responsible for knowing and following all laws regarding use of e-bikes. Rebate recipients independently select and purchase their own devices, assume all liability, and must agree to a disclaimer:
 - a. **Disclaimer:** Owners of electric bikes who receive a rebate from the City of Claremont are responsible for knowing and following all laws regarding use of said device. The City of Claremont and its employees are held harmless and assume no liability for any rebated items nor incidents involving their usage. Rebate recipients agree that the City of Claremont is not liable for all usage of and incidents involving rebated items including injury, death, or claims resulting from collisions, accidents, defective devices, and/or traffic violations. Furthermore, the City of Claremont is not liable for the theft or loss of e-bikes, not the theft or loss of rebate checks.
24. **Tax Liability and Credits:** Applicants will be required to submit a completed IRS W-9 form prior to receiving the rebate. The City of Claremont is not responsible for any taxes which may be imposed on the customer as a result of the rebates provided by the Program.
25. **Disputes:** Except where otherwise limited by law, the City of Claremont reserves the right, in its sole discretion, to make final determinations regarding any disputed issues about the Program, including but not limited to eligibility and rebate amount.
26. **Program Changes:** The City of Claremont reserves the right to change, modify, or terminate the program at any time without any liability except as expressly stated herein.

CONTACT INFORMATION:

If you have any questions regarding this application or the program in general, please do not hesitate to contact Alex Cousins, Management Analyst at (909) 399-5323.