



**CITY OF CLAREMONT, CALIFORNIA**

**PARK RESTROOM CUSTODIAL SERVICES**

**BID NO. CS-24-08**

***REQUEST FOR ADDITIONAL INFORMATION NO. 1***

**NOVEMBER 13, 2024**

NOTE: THE BIDDER SHALL SIGN AND ATTACH THIS REQUEST FOR ADDITIONAL INFORMATION TO THE CONTRACT DOCUMENTS SUBMITTED WITH THE BID.

REQUESTS FOR ADDITIONAL INFORMATION:

1. Copy of current contract with daily cleaning specifications are attached (Attachment).
2. Will the City accept 10% of the total amount of the proposal price rather than specifying an exact dollar amount in the bid bond documentation?
  - a. Payment and Performance Bonds are not required at the time of submittal. Only the successful contractor will be required to supply a Payment and Performance Bond equal to 100% of the proposal cost.
  - b. A Bid Bond or Guarantee of Good Faith of 10% is required at the time of submittal.
3. Should the bond be made payable to "City" or the "City of Claremont"?
  - a. Bonds should be made payable to the "City of Claremont".
4. What address should the original bid bond be mailed to?
  - a. Bonds should be mailed to: 1616 Monte Vista Avenue, Claremont, CA 91711, c/o: Cari Dillman, Community Services Manager
5. Will any signatory official be accepted as the authorized signatory for the submittal?
  - a. Any authorized signatory will be accepted.
6. Are there official forms for submitting the Hazard Communication and/or the Implementation Plan?
  - a. No, there are not official forms for either of these two requirements. Bidders may submit this information as additional pages.
7. Can you clarify the difference between the "Contractor's Statement of Experience" and "References".
  - a. The statement of experience should show that a the bidder is capable of completing the requirements of the job – staffing levels, years of experience, past similar projects, etc.
  - b. References should be contracts within the last five years, or current, that we can contact as a reference.

- c. Some of the information could be the same.
- 8. For electronic submittals, Financial Statements can be sent either as separate files or as one file. This is up to the bidder's preference.

Submitted by:

*Cari Dillman*

Cari Dillman, Community Services Manager

I hereby acknowledge receipt of this request for information and understand that any changes shown herein are made a part of the contract.

By: \_\_\_\_\_  
Signature of Bidder, Company Name

Attachment