



CITY OF CLAREMONT

# Do Not Knock Registry - Application

In accordance with Municipal Code 5.40.070, all persons, businesses, and organizations wishing to solicit in Claremont for any money, funds, or contributions are required to obtain a permit. Upon permit approval, commercial solicitors will be issued permanent ID cards and will be required to keep them displayed at all times. Political, religious and charitable organizations are not required to obtain a permit unless the contact involves the solicitation of money, funds or contributions. **All solicitors are prohibited from soliciting at any location listed on the “Do Not Knock” Registry, or from any location with a sign posted prohibiting solicitation.**

## Sample Commercial Solicitor Permit ID

(front)



(back)



The ordinance requires all solicitors to obtain a current Do Not Knock list on the first of each month. The Do Not Knock Registry will work similarly to a “Do Not Call” list and will prohibit solicitation at registered addresses. For your protection, only addresses and expiration dates will appear on the Do Not Knock list. **If you would like your address to appear on the Do Not Knock list, please complete and mail the Registry Application form below.** Your registration will become effective on the first day of the month following registration and must be renewed annually.

The entire ordinance, as well as an overview of the program, is available online at [www.ci.claremont.ca.us](http://www.ci.claremont.ca.us), under the Doing Business menu, select the “Solicitation Permits & Do Not Knock Registry” link.

Stickers indicating inclusion on the “Do Not Knock” Registry and “No Solicitation” signs are available for purchase at City Hall. A sticker or sign is not required for those listed on the Registry, but may be helpful in preventing unwanted solicitors.

For more information, contact the Finance Department ..... (909) 399-5460  
To report a violation, contact the Police Department..... (909) 399-5411

CITY OF CLAREMONT

# Do Not Knock Registry - Application

*(Names will remain confidential)*

Mail to: Claremont City Hall  
Attn: Financial Services Department  
P.O. Box 880, Claremont, CA 91711

Address: \_\_\_\_\_  
\_\_\_\_\_

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Email: [application@ci.claremont.ca.us](mailto:application@ci.claremont.ca.us)

Date: \_\_\_\_\_

*Registration is effective on the 1st of next month and expires 12 months from the effective date.*